



COMMAND & MARINE CORPS FAMILY TEAMBUILDING PRE-DEPLOYMENT AGREEMENT

This document is for the Family Readiness Officer to use with the Commanding Officer and/or Senior Enlisted Marine in identifying the information requested to be covered during the Readiness and Deployment Brief.

Unit Name:			
Date:			
Unit Commander:			
Family Readiness Officer			
Date of Brief:		Time of Brief:	
Location of Brief:			Number of Participants:

Please identify which areas of concentration are to be covered during the brief. If there are any special requests on items to be covered, you may note them at the end under “other.”

TOPICS OF DISCUSSION		
<input type="checkbox"/>	Introduction: <ul style="list-style-type: none"> <input type="checkbox"/> Command Team <input type="checkbox"/> Subject Mater Experts (SMEs) <ul style="list-style-type: none"> <input type="checkbox"/> SME’s present <input type="checkbox"/> Resource area set up <input type="checkbox"/> FRO and Unit Information 	
<input type="checkbox"/>	Readiness <ul style="list-style-type: none"> <input type="checkbox"/> R U Ready? <input type="checkbox"/> Readiness Checklist <input type="checkbox"/> Emergency Preparedness <input type="checkbox"/> Pay Entitlements and Finances <input type="checkbox"/> Defense Travel Management Office (DTMO) 	
<input type="checkbox"/>	Opportunities for Marines <ul style="list-style-type: none"> <input type="checkbox"/> Continuing Education for Marines 	



<input type="checkbox"/>	Reservist Information	
<input type="checkbox"/>	Expectation Management – Preparing your love ones: <ul style="list-style-type: none"> <input type="checkbox"/> Communication <input type="checkbox"/> Protect OPSEC & PII <input type="checkbox"/> Planning and Expectations <input type="checkbox"/> Cycle of Emotions During Deployment Combat and Operational Stress Continuum (COSC)	
<input type="checkbox"/>	Additional Information for Spouses and Family Members: <ul style="list-style-type: none"> <input type="checkbox"/> Educational Opportunities <input type="checkbox"/> Volunteer Opportunities <input type="checkbox"/> Employment Opportunities 	
<input type="checkbox"/>	Opportunities for Children during deployment <ul style="list-style-type: none"> <input type="checkbox"/> Exceptional Family Member Program (EFMP) <input type="checkbox"/> Child and Youth Program <input type="checkbox"/> Operation Purple 	
<input type="checkbox"/>	Additional Training for Marines and Families <ul style="list-style-type: none"> <input type="checkbox"/> Mid deployment →projected date_____ <input type="checkbox"/> Return & Reunion →projected date_____ <input type="checkbox"/> Post deployment →projected date_____ <input type="checkbox"/> Reintegration →projected date_____ 	<div style="background-color: yellow; padding: 2px;">For planning purposes only</div>
<input type="checkbox"/>	Other: <ul style="list-style-type: none"> <input type="checkbox"/> Local Resources <input type="checkbox"/> National Resources 	

The Command has acknowledged and agreed that the checked topics will be discussed at the Readiness and Deployment Brief.

(Command Representative Signature)