



# UNITED STATES MARINE CORPS

MARINE AIRCRAFT GROUP 16  
MARINE CORPS AIR STATION MIRAMAR  
PO BOX 452025  
SAN DIEGO CA 92145-2025

IN REPLY REFER TO:  
1700.36  
S-1  
29 Oct 11

From: Commanding Officer, Marine Aircraft Group 16  
To: Rank Fname M. Lname, USMC

Subj: APPOINTMENT AS THE SINGLE MARINE PROGRAM REPRESENTATIVE

Ref: (a) MCO 1700.36A  
(b) StaO 1710.4

1. Per the references, you are hereby appointed as the Single Marine Program (SMP) Representative for MAG-16.
2. You are directed to become familiar with the references and all other directives pertaining to this assignment.
3. This appointment is automatically revoked upon your transfer or reassignment, and is superseded by the incoming appointment. Upon your relief you will ensure a proper and complete turnover has been conducted.

J. E. DRISCOLL (CO's name)

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29 Oct 11

## FIRST ENDORSEMENT

From: Rank Fname M. Lname, USMC  
To: Commanding Officer, Marine Aircraft Group 16

1. I have read and understand the references listed above.
2. I hereby assume the duties as the MAG-16 SMP representative.

F. M. LNAME